



**Minutes for Historic South Downtown Board Meeting;
Tuesday, February 28, 2017
Conference Room, 4Culture**

Attendance: Maiko Winkler-Chin called the meeting to order at 5:10 P.M.

Board members present: Chris Arkills, Tom Sang-gu Im, Maiko Winkler-Chin, Heidi Hall, Al Poole, Liz Stenning, Jim Kelly, Kevin Geiger

Board members absent: Edlira Kuka, Wren Wheeler

Approval of January 2017 Minutes: The minutes were unanimously approved.

HSD By-Laws: Jim Kelly will work with Leslie Haynes to revise by-laws. Issues include the ability to vote in board members outside the annual meeting.

Organizational Policies and Procedures: Jim Kelly will email the Executive Committee before March meeting with 4Cultures procurement policies and procedures for possible adaption and adoption by HSD.

Employment of HSD Staffer: HSD offered Leslie Haynes contractual employment of up to 20 hours a week. Leslie will send her rate as well as a revised job description to the Executive Committee for consideration.

New CPA and Financial Management for HSD: Wren Wheeler and Leslie Haynes created an interview protocol and sent it to 9 recommended individuals and firms. Three responded. Leslie conducted hour-long interviews with each candidate. The board decided to pursue the candidate with the most experiences with PDAs. Wren and Leslie will schedule a follow-up interview with the finalist and present a revised job description.

Relocating HSD Office: Unico presented HSD with a 13-month extension at 216 First Avenue, starting June 1 and ending July 31, 2018. The board asked Leslie Haynes to investigate at least three other options and present findings at the March meeting.

Update on Work with King County: HSD and King County now have a signed contract. \$300,000 will be wired to HSD's bank. There is potential funding for the "Connections Piece," though Marshall Foster at the Department of the Waterfront has not confirmed timing and dollar figure for subsequent projects.

New Bank: Homestreet Bank continues to be inefficient and unhelpful with the transition to a new treasurer. Wren Wheeler is pursuing other options and will present her findings at the March meeting.

New Business: Jim Kelly suggested reconnecting with Sharon Tomiko Santos. Brendan Donckers, past president, was the main point of contact. Tom Im volunteered to be the new point person.

Meeting Adjourned at 6:00 P.M.

MARK YOUR CALENDARS

2017 Meeting Schedule | 4th Tuesday Each Month @ 5PM | 4Culture or Wing Luke Conference Room

January	24	May	23	September	26
February	28	June	27	October	24
March	28	July	25	November	TBD Annual Meeting
April	25	August	22	December	TBD New Board Orientation & Regular Board Meeting