

## **HSD Board Meeting**

**Tuesday, 3/23/21, 5 pm via Zoom**

### **Attendance:**

Board members: Jamie Lee, Diane Le, Tuyen Than, Ken Takahashi, Jessica Rubenacker, Derek Lum, Azar Koulibaly, Shava Lawson, Dana Phelan

Staff: Kathleen Johnson, James King

Guests: Terry Podgorski (Co-Artistic Director for Café Nordo), Genna Nashem (Pioneer Square Preservation Board Coordinator), Jessa Timmer (Alliance for Pioneer Square), Betty Lau (Friends of Japantown)

### **Agenda and Minutes:**

#### 1. Call to Order

- Jamie called the meeting to order at 5:02 pm
- Jamie welcomed everyone to the meeting. There was no public comment on the agenda items

#### 2. Consent Agenda

- Ken Takahashi made a motion to approve the Consent Agenda as presented. Shava seconded. The board voted unanimously to approve consent agenda, with no nays and no abstentions

#### 3. Grant Program Update

- Kathleen introduced Terry Podgorski from Café Nordo to share information on the use of their grants from HSD. Terry described Café Nordo's progress with expanding and renovating their venue, use of emergency funds, adaptations due to COVID-19, and plans for re-starting public events and performances.

#### 4. Grant Tracking Report

- Kathleen encouraged board members to review the grant tracking report and contact her with any questions about status of particular grants.
- James noted next reporting period for grant recipients is April 15, which will require updates from many of HSD's grantees. James will be sending reminders about this and keeping track of reports.

#### 5. Neighborhood equity discussion

- Kathleen noted that the April 10 retreat will include facilitated discussion of equity in neighborhood funding. In yesterday's grant committee meeting, recognized that we do not have all the data we may need to address equity in funding. Kathleen envisions discussion that focuses on short term solution for funding from KC that needs to be expended by end of 2022.

Longer term solution will require more study and longer time frame to address funding expected from the state.

- Ken shared that City of Seattle is going through a similar exercise, recognizing that they need better data to make right decisions in terms of making equitable investments in communities. Noted that we tend to work largely from resident perspective, but important to consider small businesses and services, other data points that aren't always captured. May need a deeper dive into best practices for investing equitably. O.k. to have two-track approach to spend the funds we have (50-50 approach), while working on longer term strategy.
- Jessica shared that most grant committee members were on board with Ken's proposal for 50-50 split for this last round, but interested in more study.
- Azar asked if 50-50 was focused on 4<sup>th</sup> round, or 50-50 for all that was received from county so far. Kathleen clarified that the 4<sup>th</sup> round would focus on moving toward 50-50 for the county funding as a whole.
- Kathleen asked if board felt further discussion is needed in retreat or if board members felt ready to vote sooner.
- Azar said that the longer discussion involving all board members may not be possible within tonight's meeting or at the retreat. Jamie said that additional board members may want to be involved in discussion. Jamie suggested that proposal be shared in writing with full board.
- Kathleen suggested that the further discussion could take place by email and motion will be introduced for electronic vote, then verified at subsequent board meeting.

#### 6. Legislative update

- Engrossed bill 1471 went to Local Government Committee of the Senate. Kathleen and James as well as Rayburn Lewis testified before the committee and answered legislators' questions. Defining HSD as an "Instrumentality of the State" aligns CDCPDA and HSD with other PDAs. Tomorrow the bill will go to executive session of Local Government Committee, which will determine whether the bill goes to the floor for a vote.
- Kathleen will let board know if and when vote is scheduled

#### 7. Board retreat

- Everyone should have board retreat calendar invitation for April 10
- Survey will go out to help frame new strategic plan – watch for that and respond prior to retreat
- Sapna (facilitator) suggests considering evolution rather than rewriting strategic plan from scratch
- Time will be dedicated to considering HSD's legacy over longer time frame and development of long-term equity in funding processes
- Strategic plan will inform operations plan that Kathleen and James will be working on for implementation
- Kathleen mentioned that changes to adapt to pandemic in the plan will remain in place since we are not through this emergency yet

#### 8. Good of the Order

- The board had a brief discussion of the INS building, which may be on the market in the future, but currently not on the market. City has loan on the property to current owners.

#### 9. Executive Session

- The board went into executive session to discuss the performance review and compensation of the executive director at 6:02 pm.
- Executive session ended at 6:12

#### 10. Executive Director's compensation

- Shava moved and Azar seconded to institute a 4% merit raise to Kathleen effective in the next pay period. The board voted unanimously to approve the merit raise. There were no nays and no abstentions.
- Jamie recommended that we formalize processes for performance review and raises in HSD's Policies and Procedures.

Jamie adjourned the meeting at 6:14 pm.