



Minutes for Historic South Downtown Board Meeting; Tuesday December 12th, 2017 Hing Hay Coworks

Attendance: Maiko Winkler-Chin called the meeting to order at 5:10 P.M.

Board members present: Chris Arkills, Maiko Winkler-Chin, Heidi Hall, Heidi Park, Liz Stenning, Jim Kelly, Wren Wheeler, Nancy Fulwiler, Carl Seip, Azar Koulibaly, Jamie Lee, Becca Camarda, Julie Fonseca de Borges, Maria Batayola (by telephone)

Board members absent: Al Poole, Kevin Geiger, Tom Sang-gu Im

New Member Orientation:

Kathleen shared the board member packets with new board members. The orientation consisted of introductions, history of the organization, legislative support, staffing and hiring a new Executive Director, past and current projects, and future funding.

Action/Approval - Consent Agenda:

- Jim Kelly motioned to approve the October 2017 consent agenda. Chris Arkills seconded. Motion passed.
- Board Member Appointments:
The board discussed bringing Julie Fonseca de Borges onto the board to fulfill the Pioneer Square history/culture position. Julie was out of town during the November election and unable to run for the position. Jim motioned to elect Julie Fonseca de Borges to the HSD Board and Heidi Hall seconded. Motion passed.

Ongoing Commitments:

- PHPDA Agreement: Kathleen and Maiko provided background and an update on the PHPDA agreement and the PACE program. The contract between HSD and PHPDA is currently under review. The board discussed establishing parameters with future projects ensuring that projects take place in and benefit Pioneer Square and Chinatown-International District.
- Jackson Hub Project: Liz provided background and an update on the Jackson Hub project. The adjacent open spaces and pedestrian connections at the intersection of Jackson St between 3rd and 5th Avenues lack pedestrian amenities and essentially cut off both neighborhoods from each other and other major destinations. The neighborhoods are reclaiming this area through a holistic approach to public space and pedestrian improvements. Framework will provide consulting planning and design services to develop a schematic plan for improvements to the public realm. The Alliance for Pioneer Square will manage the consultant Framework and report regularly to HSD.

Officer Elections

The 2018 HSD proposed officer slate to commence January 1, 2018: Wren Wheeler/President, Heidi Hall/Vice President, Nancy Fulwiler/Treasure, Chris Arkills/Secretary. Jim moved to appoint the proposed slate of officers and Liz seconded. The motion carried unanimously, with the slate of officers elected.

Grant Making

The board discussed HB1223 funding and the process for granting out funds. Current board members shared with new board members that community discussions with Pioneer Square and Chinatown-International District stakeholders have occurred. Stakeholders talked about types of projects to fund. In addition the board discussed strategies for how to divide funding into three buckets – a shared funding pool that benefits both neighborhoods and two separate buckets for neighborhoods at the June 2017 board retreat.

The board discussed the realities of conflict of interest. It was suggest that board members should declare a conflict of interest instead of being excluded from the grant funding development process. Kathleen proposed forming an ad hoc subcommittee to develop parameters for how to grant funds. Kathleen will send out a draft that lays out a scope of work for the ad hoc subcommittee in advance of the January board meeting. The board will discuss the ad hoc subcommittee at the January board meeting.

Financial Controls and Transparency

- Kathleen is working with a CPA and bookkeeper to develop internal controls and prepare for an audit in 2018.
- Kathleen proposed starting a finance committee
- Kathleen proposed giving the Executive Committee signing authority for bank accounts. The Board approved the motion.

For the Good of the Order

Upcoming community event updates

Adjourn

6:45 P.M.

MARK YOUR CALENDARS

2018 Meeting Schedule | 4th Tuesday Each Month @ 5PM | Hing Hay Coworks, 409B Maynard Ave. S., Seattle, WA

January	23	May	22	September	25
February	27	June	26	October	23
March	27	July	24	November	13 Annual Meeting
April	24	August	28	December	11 New Board Orientation & Regular Board Meeting