

HSD Board Meeting
October 26, 2021

Attendees:

Board - Jamie Lee, Julie Fonseca de Borges, Tuyen Than, Stephanie Pure, Shava Lawson, Jessica Rubenacker, Dana Phelan, Derek Lum, Ken Takahashi, Diane Le, Maria Batayola, Azar Koulibaly

Staff - Kathleen Johnson, Mary Kate Ryan, James King, Jr

Community Members: Betty Lau (Friends of Japan Town), Gaven Sullivan + Desi Castell + Anika + Note S. (Madonna Bureau)

Agenda & Minutes

Call to Order at 5:01pm by Jamie Lee

Welcome Guests/Public Comment

No public comment.

Consent Agendas

No questions/concerns/discussions

- August 2021
- September 2021
- September Financials 2021

Motion to approve consent agendas as is by Shava

Seconded by Ken

Abstained: Julie for August Minutes 2021

No Objections.

Motion carries.

Equity Committee Progress

- Subgroup has been meeting and will work through March to define equity, which will permeate throughout all of HSD's work (not just grant making)
- Monthly meetings with video summary issued after each action
- Acknowledge that the work is tough and is much appreciated
- Members: Jessica, Shava, Ken, Dana, James and Kathleen with help from facilitator Sapna Sopori
- Send questions, comments to Kathleen (don't hesitate to reach out)

Update on News Communications from Madrona Bureau

- First part of the process is to listen, come up with sample drafts to further develop/refine HSD rebrand effort
- Shared a quick, sample video that showcased Totem Star (recent HSD grant recipient)
- All content shared in the presentation will be emailed to HSD.
 - Font, Color Story
 - Logos

- Taglines
- Website
- Focus of today's conversation is to provide drafts for board feedback.
 - Subcommittee will provide direct feedback to the Madrona Bureau.
 - Look for an email from Kathleen on next steps
- Timeline: Project to be finalized by November 30th

Policy Updates: Bylaws and Election Cycle + Finance Policy on Substituting Funding Sources

Discussion:

- New law that modifies board seat appointments created a cycle that would potentially mean that up to 9 of 13 board seats would be vacated and up for election in a single year.
- Need for a staggered of terms to manage turnover, new board members and more experienced board members
- Suggestion that bylaws be updated to reflect that future unfilled terms be filled by appointment until the next regular/scheduled election to keep a standard three-year cycle for board reflections.

Motion to accept bylaws update as discussed, with the change to seat 5 to reflect that it be for re-election in 2023, by Maria.

Seconded by Dana.

No Abstentions or Objections.

Motion carries.

Discussion:

- Need for flexibility to be responsible for emergent situations for grantees in spending King County funding, set to expire in 2022
- Ability to change funding sources for grantees's support lengthens timeline of their projects and allows for time sensitive funding to be reallocated.
- Proposal discussed in the grant making committee and community review panel

Motion to approve as discussed by Dana

Second by Azar.

No Abstentions or Objections.

Motion carries.

For the Good of the Order

- Annual Mixer + Board Elections: Dec 1st @ 4pm
- **Apply for an HSD grant by November 10th!**
- No November regular meeting.
- Next board meeting will be Tuesday, December 7th - 5:00-6:30pm.
- Karen True has retired.

Adjourned at 6:25pm.