Attendees: Jamie Lee, Azar Koulibaly, Julie Fonseca de Borges, Maria Batayola, Jessica Rubenacker, Derek Lum, Shava Lawson, Stephanie Pure, Dana Phelan, Ken Takahashi, Carl Seip, Karen True
Staff: Kathleen Johnson, James King, Jr

Via Zoom

Call to Order - 5:02pm by Jamie Lee

Emergency Funding Grant Program, **Amending the Strategic Plan**
- Emergency Funding for two categories
  - Support of non-profits’ immediate needs in response to COVID-19
  - Support area non-profits who are directly supporting small businesses in the neighborhoods
- Legal Recommendation
  - HSD is the only state created entity with authority
  - Strategic plan needs to align with all programming, including responding to this emergent need
  - Funding needs to be spent in a specific manner (example: ...to promote sustainable workplace opportunities...)
- Board discussion
  - Intent to only fund in crisis situations or all situations? (as is currently written in RFP draft)
  - Intent was to avoid needing to amending the strategic planning multiple times (so broadly written is intentional)
  - We need to step back and ask ourselves if we’re moving beyond our perceived purpose to mitigate large public project impacts on the two neighborhoods
    - Resiliency of neighborhoods is core to who we are and what we are charged to do; this is an unprecedented time, the neighborhoods need support; we may not have perfection but we need to move/support
    - Cited economic broad scope of HSD to help sustain the essence of both neighborhoods
    - Fragility of neighborhoods in this crisis situation, both are less resilient because of the large scale public projects
    - We’re trying to be responsive to an emergent situation that will have long-term effects; add emergency proviso now, discuss later if we need modify strategic plan later
    - Statement needs to be contextualized, and include wording such as “in response to crisis/emergency situations”
  - Maria Batayola **motioned** to amend strategic plan to add language as proposed under Goals & Objectives section per conversation.
    - Azra Koulibaly seconded.
    - Discussion = none
    - No oppositions, no abstentions
    - **Motion carried.**

Emergency Funding Grant Program, Request for Proposals
- 3 months open period, up to 475,000 dollars, requests considered on a rolling basis during open period
- Impact to 1/2 of round 4 funds at this time
- Round 3 will not be impacted at this time
• This funding can support operating funds if emergency situation continues
• Two pots of money for this RFP, $175k = non-profits; $300k = non-profits to support small businesses
• Conversation focused on elevating program purpose (as defined by HSD) in the RFP to determine reporting criteria
• Stephanie Prue motioned to amend RFP per conversation.
• Karen True second.
• Discussion = none
• No oppositions, no abstentions
• **Motion carried.**

Consent agenda moved to next month.

Board provided with background information on WA state framework via email.

Audit Approval
• Kathleen Johnson presented that MDA is now included in the auditor’s report, as presented in January 2020.
• Dana Phelan stated that it was a clean audit with good recommendations moving forward.
• Julie Fonseca de Borges motioned to approve.
• Ken TakahasHi second.
• Discussion = none
• No oppositions, no abstentions,
• **Motion carried.**

Board Retreat
• Saturday, March 28th - 10am-2:30pm
• Happening virtually on Teams platform, guest speakers/presenters will participate with facilitator.

Good of the Order
• Catch 22: delivery service providing support for neighborhood restaurants
• Carl Seip is stepping down today.

Adjourn 6:37pm