

Historic South Downtown Request for Proposals

Application Questions – this form is to be used to prepare answers for submittal via the online portal. No application will be considered accepted unless it is sent via the online portal at:

<https://forms.office.com/Pages/ResponsePage.aspx?id=oRjD83rWkU-cxmawU4DGEPzQ8YTrBo9Eh3Q6MddRXpRUOEFsmjJPV0NXNky5SjVFSDbZVVEwM0ZPRy4u>

For all Applicants

1. Lead Applicant Name
2. Local Address: Street, City, State, Zip
3. Executive Director
4. Email
5. Phone
6. Website
7. Employee Identification Number
8. Grant Writer (if different than above)
9. Grant Writer Email
10. Grant Writer Phone

For Fiscally Sponsored Organizations:

11. Will you be using a fiscal sponsor?
12. Fiscal Sponsor Name
13. Fiscal Sponsor Employee Identificaiton Number
14. Fiscal Sponsor Mailing Address: Street, City, State, Zip
15. Fiscal Sponsor Executive Director
16. Fiscal Sponsor Executive Director Email
17. Fiscal Sponsor Executive Director Phone

Project Section (For All Applicants)

18. Project Title (20 words or less)
19. Short Project Description (100 words or less)
20. Project Category (Select all that apply)
 - Capacity for Local Organization
 - Business Development
 - History/Culture
 - Public Realm
21. Type of Funding (select all that apply)
 - Capital
 - Program
22. Capital Amount Requested (enter 0 if not applicable)
23. Program Amount Requested (enter 0 if not applicable)
24. Total Cost of Project

25. Timeframe in which you expect to spend HSD funding

Presentation Style

26. Presentation Style

If you wish to present your application "in-person" in an oral format, you will be asked to pick a time between 8:30 a.m. and 5 p.m. on either July 11 or 12. If you wish to present your application in writing, you will be taken to the rest of the application form.

Oral Presentation (Select Time Below)

Written Presentation (Continue Below)

The applicant wishes to present their application in an oral format . The applicant understands they will need to appear via an electronic format to be identified by Historic South Downtown, to present the answers listed in the Written Application section (see list of written questions). The in-person presentations will take place between 8:30 a.m. and 5 p.m. on either July 11th or 12th.

HSD will confirm the time and format for your in-person presentation.

Indicate your time preference for making your in-person presentation. For planning purposes, please select times on BOTH days.

On Saturday 7/11, your preferred time is:

8:30-10:30 a.m.

10:30 a.m -12:30 p.m.

1:30-3:30 p.m.

3:30-5:30 p.m.

On Sunday 7/12, your preferred time is:

8:30-10:30 a.m.

10:30 a.m -12:30 p.m.

1:30-3:30 p.m.

3:30-5:30 p.m.

27. Lead Applicant Mission

28. If this project involves a partnership, list all partners on this project

29. Describe the Lead Applicant's experience understanding and addressing the issues that impact one or both neighborhoods served by Historic South Downtown. (10 Points)

30. Describe the project for which you are seeking funding. Be sure to describe specifically how the project serves constituencies in Historic South Downtown. If your project serves constituencies throughout the region, focus your answer only on its impact within the physical boundaries of Historic South Downtown as defined here: <https://tinyurl.com/y9tn77xx> (C-ID) and <https://tinyurl.com/yb8unvv5> (Pioneer Square). (35 Points)

31. Describe how this project supports and promotes the HSD Values statements listed in Request for Proposals. (35 Points)

32. Describe the long-term impacts that benefit constituencies in Historic South Downtown after HSD funds are expended. (10 Points)
33. List at least 3 potential benchmarks to measure the progress of this proposed project toward delivering the benefits described above. (10 Points)
34. What other funders are providing support for this project? Please list those who have committed support, and sources of funding you are seeking. (10 Points)
35. Project Budget Narrative. In addition to your detailed project budget attachment, include a narrative that explains how HSD funding works within your overall funding plan. Use this space to explain the challenges you face in funding your project. Be aware that partial funding may be awarded by HSD's Community Review Panel. You may use this space to explain if there is a negative impact of partial funding. (10 Points)

Attachments

38. The following are REQUIRED attachments:
 - a. Letters of Support from all partners listed (include each partner's primary contact name, title, phone, address and email, with a reference to the subject matter of this grant):
 - b. Project Budget (30 Points)
 - c. IRS Tax Exempt Statement for Lead Applicant or Fiscal Agent
 - d. List of Names and Affiliations for Board of Directors
 - e. Annual Operations Budget for Current Fiscal YearList the date you submitted these attachments by email to grants@historicsouthdowntown.org

39. The following attachments are REQUESTED from the Lead Applicant, but not required:
 - Most recent audited financial statements
 - Most recent 990List the date you submitted these attachments by email to grants@historicsouthdowntown.org