

## **Historic South Downtown Board Meeting Minutes October 23,2018**

Board members present: Julie Fonseca de Borges, Tom Sang-gu Im, Wren Wheeler, Azar Koulibaly (phone), Jamie Lee, Carl Seip, Heidi Hall, Nancy Fulwiler, Jen Peterson  
Board members excused: Chris Arkills, Kevin Geiger

Wren Wheeler, Board President, called the meeting to order at 5:05 pm. Board members introduced themselves to Jen Peterson, prospective board member.

### **Action/Approval – Consent agenda**

Carl Seip motioned to approve the consent agenda, and Nancy seconded. Motion passed unanimously. The consent agenda contained the September minutes and treasurer report, draft financial statements,<sup>i</sup> and ratification of the electronic vote approving the grant making plan.

### **Discussion – Jackson Street Hub Project Update**

Kathleen provided an update on the Jackson Street Hub Project, which is managed by the Alliance for Pioneer Square. HSD is funding this project. Discussion included the work that led up to the Jackson Hub Project. The CID was interested in Washington Landings given its historical connection with Chinese expulsion and Japanese internment, in addition to Native history at this site. This project led to the Jackson Connections Project, which led to the Jackson Hub work. There was a question about what HSD is funding, which is the community vision and early design work to lay the groundwork for future investments.

### **Discussion – Executive Director’s Report**

Kathleen reviewed the executive director’s report. Key items discussed included the annual mixer. The location has moved to Blanton Turner (due to a scheduling conflict at the previous location) and Luigi’s, a local restaurant in Pioneer Square, will be providing food. Kathleen has extended invitations to elected and has asked Mayor Jenny Durkan, Frank Chopp, and County Executive Dow Constantine to speak. Board members were asked to push out the invitations to their networks, friends, etc. New board members and incumbent board members will be up for election, as listed in the director’s report.

### **Discussion – Grant Making Process and Draft Request for Proposals (RFP)**

Wren and Kathleen shared a comparison they did with a state business incubator program and HSD’s enabling legislation and planning documents. Since the small business program has been vetted through the state legislature this was a way to confirm the process and direction HSD is going is vetted and aligned with any legislative requirements.

The board reviewed the draft RFP language. There was discussion about how/if funding might be feasible for affordable housing projects. The language in the RFP will indicate we don’t fund affordable housing projects but would support development of xground floor uses that integrate with the neighborhood. There was also discussion about the timing of the RFP with the Jackson Hub Project. Since there will be multiple funding rounds the project can apply when it is ready. Kathleen reviewed a

draft breakdown of what the various funding rounds could look like to provide some context for discussion, with the idea these would be tweaked and revisited as we learn. A revised draft will go out to the full board for additional review and comments.

**Good of the Order**

Julie shared there will be a National Park Poster Show exhibit at the museum in November. In December, the University of Washington's Museology graduate program is doing an exhibit on mail in the Yukon. November 5-9 is open season for summer guides.

Wren shared the Wing Luke is opening a SciFi exhibit.

Wren Wheeler adjourned the meeting at 6:30 pm.

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<sup>i</sup> The Board of Directors was provided with a copy of the Draft Financial Statements on 10/12/18 and also attached to the Board of Directors Meeting calendar note (attached 10/19/18). The Draft Financial Statements were reviewed by the Finance Committee on 10/8/18 and recommended for Board Approval as part of the Consent Agenda.