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GRANT APPLICATION

Directions: Applications must be sent by email to grants@historicsouthdowntown.org no later than 5 p.m. on Tuesday, February 26, 2019. Applications received after this time and date will not be considered.

Please read the accompanying material thoroughly before submitting your application.

Written Presentation Option: Applicants may complete written responses to the following material. The application should be completed in full; however if a question does not apply to your project, you may mark the item as Not Applicable.

Oral Presentation Option: Grants may be submitted through 12 minute oral presentation with 5 minutes Q&A in front of the Community Review Panel. Please make sure your presentation addresses all 8 questions listed on page 2, or indicate if a question is Not Applicable. To qualify to present your application orally, please check the box below and submit this cover sheet by Feb 26th at 5pm, via email to grants@historicsouthdowntown.org.

- Applicant wishes to present their application in an oral format. The applicant understands they will need to appear at a date between March 15 and March 31, 2019. Oral presentations are not available to applicants that submit written answers. Oral presentations will made before the Community Review Panel, are limited to 17 minutes in length and will be recorded. After the submission deadline, **Historic South Downtown will notify you of the date and time of your presentation.**

APPLICATION COVER SHEET

Applicant Info:

Lead Applicant Name: _____

Location Address: _____
 Street City ST Zip

Contact Name: _____ Title: _____

Email: _____ Phone: _____

Website: _____ EIN:* _____

Grant writer (if different than above): _____

Grant presenter (if different than above): _____

* If Lead Applicant is fiscally sponsored, please include complete the information below:

Fiscal Sponsor Name: _____

Contact Name: _____ Title: _____

Email: _____ Phone: _____

Fiscal Sponsor EIN:* _____

Project Info:

Project Category (select all that apply): Capacity for Local Organizations Business Development
History/Culture Public Realm

Type of Funding:

Capital Program

Total cost of project: _____ Amount you are seeking from HSD: _____

Timeframe in which you expect to spend HSD funding:

Please use additional pages to answer all the questions below, to the best of your ability. Where a question is scored during the evaluation process, the total possible points associated with it are shown.

1. Lead Applicant Mission.
2. If this project involves a partnership, list all partners on this project, their primary contact name and title, phone, address, email, and EINs **(if appropriate)**.
3. Describe the Lead Applicant's experience understanding and addressing the issues that impact one or both neighborhoods served by Historic South Downtown. **(10 Points)**
4. Describe the project for which you are seeking funding. Be sure to describe specifically how the project serves constituencies in Historic South Downtown. If your project serves constituencies throughout the region, focus your answer only on its impact within the physical boundaries of Historic South Downtown as defined here: <https://tinyurl.com/y9tn77xx> (C-ID) and <https://tinyurl.com/yb8unvv5> (Pioneer Square). **(40 Points)**
5. Describe how this project supports and promotes the HSD Values statements listed in the Organizational Background section, above. **(40 Points)**
6. Describe the long-term impacts that benefit constituencies in Historic South Downtown after HSD funds are expended. **(10 Points)**
7. List at least 3 potential benchmarks to measure the progress of this proposed project toward delivering the benefits described above. **(10 Points)**
8. What other funders are providing support for this project? Please list those who have committed support, and sources of funding you are seeking. **(10 Points)**

Attachments:

- Project Budget Attachment **(30 Points)**
- IRS Tax Exempt Statement for Lead Applicant or Fiscal Agent
- List of Names and Affiliations for Board of Directors
- Annual Operations Budget for Current Fiscal Year

Attachments requested for Lead Applicant, if available:

- Most Recent Audited Financial Statement
- Most Recent 990