

**Minutes for Historic South Downtown Board Meeting;
Tuesday, June 20, 2017
Hudson Pacific Conference Room**

Board members present: Chris Arkills, Tom Sang-gu Im, Maiko Winkler-Chin, Heidi Hall, Al Poole, Liz Stenning, Jim Kelly, Wren Wheeler, Kevin Geiger, Nancy Fulwiler

Maiko Winkler-Chin called the meeting to order at 4:15 P.M.

Consent Agenda:

Reviewed Consent Agenda consisting of May minutes, current financials, and administrative report.

Resolution 2017-06-20-01 Approval of Consent Agenda

Moved – Jim Kelly

Second - Al Poole

Approved unanimously.

Pacific Hospital PDA Update:

The Board discussed getting a contract to Pacific Hospital PDA with additional language clarifying the role of the PACE program. The Board agreed that the new language would clarify that in the event the PACE program did not locate at the PHPDA North Lot development, the PHPDA would renegotiate terms with HSD.

Office Manager Roles:

The Board recommended that Leslie Haynes change the contact email on the HSD website.

HSD Executive Director Hiring Committee:

At its June retreat, the board decided to hire an Executive Director to build the organization's capacity. Next steps:

- Liz to lead hiring process.
- Jim to draft job description and send out to the board for discussion.
- Liz to bring the hiring plan and job description to the next Executive Committee meeting on 7/13 for discussion prior to the July board meeting.

Adjourn:

Maiko adjourned the meeting at 5:00 pm

